

## **THE UK S2000 OWNERS CLUB CONSTITUTION**

1. The name of the Club will be: **UK S2000 Owners Club (S2KUK)** ("The Club").
2. The address of the Club shall be: **PO Box 2000 Milton Keynes, MK4 4WF**. The address of the Club may be changed at any time without prior notification to members. However in these circumstances the committee must:
  - 2.1 make every effort to inform the membership of the change of address at the earliest convenience.
  - 2.2 make every effort to retrieve any correspondence from the original address up to six months from the change.
3. The Club's principal aims are:
  - 3.1 to encourage continued support for and use and enjoyment of the Honda S2000 sports car;
  - 3.2 to organise and promote social meetings, gatherings and events for the benefit of the Club membership generally;
  - 3.3 to develop and maintain links with Honda (UK), Dealers, and other commercial organisations for the benefit of the Club membership;
  - 3.4 to represent members of the club in presenting views on the Honda S2000;
  - 3.2.5 to promote motor competitions in accordance with the Rules of the MSA.
4. Membership of the Club shall be extended to persons over the age of 18 including but not limited to, all owners of or persons interested in the Honda S2000 and any others who may apply to the Committee. There shall be an annual fee payable for membership of the Club, the amount of which shall be fixed by the Committee and which may in their discretion be varied. The Committee shall have the right to offer honorary membership to any persons as it sees fit. It may also expel any member for behaviour likely to bring the Club into disrepute. Members shall cease to be Members of the club if they are in arrears with annual fees.
  5. All motor competitions organised by the club shall be held under the rules and requirements of the MSA.

Any member convicted of an offence arising out of his being in charge of a motor vehicle in any club event or on club business shall be thereupon be liable to expulsion from the club under Rule 4.

6 Meetings:

6.1. Committee meetings will be held at least quarterly, preferably face to face, however other forms can be used if the former is not possible. At any Meeting a Quorum shall consist of at least two-thirds of the Committee.

6.2. The Annual General Meeting (AGM) of the Club shall be held each year. The time and venue of this meeting will be determined and published by the Committee at least one month beforehand.

6.3. Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, a majority of votes decides a resolution.

7. The Committee shall be elected at the AGM. Nominations for the Committee must be submitted to the Secretary at least one week before the AGM. Any member of the Club may be nominated for any Committee post by two other members of the Club. There may be hustings at the AGM. Votes shall be counted by two persons chosen at the AGM and who are not candidates for Committee posts. The election and count shall be conducted using the Single Transferable Vote system. The Committee may at its discretion co-opt additional Committee members to itself where it perceives the need, or to fill vacancies that may arise.

8. The Committee shall consist of:

8.1 The Chairman, whose duties shall include:

8.1.1 presiding over all meetings of the Club and its Committee except that in his/her absence those present shall elect a Chairman from the Committee for the duration of the particular meeting; and

8.1.2 exercising impartial control over all meetings.

8.2 The Secretary, whose duties shall include:

8.2.1 attending wherever possible all meetings of the Club and its Committee and recording accurate minutes of the proceedings;

8.2.2 organising and giving due notice of all business meetings of the Club;

8.2.3 receiving and attending promptly to correspondence;

8.2.4 overseeing the general smooth running of the Club.

8.3 The Treasurer, whose duties shall include:

8.3.1 supervising the prompt banking of all monies under the name of the club;

8.3.2 paying all demands, upon the authorisation, instruction and direction of the Committee;

8.3.3. the preparation of actual records of the income, expenditure, assets and liabilities of the Club;

8.3.4 producing, as required by the Committee, all books, records, documents etc, property and monies of the Club that are in his possession;

8.3.5 rendering, at the Club and Committee meetings, full, clear and factual reports on the Club's finances; and

8.4 Two (or such number as the Committee shall decide from time to time) other Officers without allotment, whose duties shall be agreed by the Committee upon their appointment.

8.5 The committee will be responsible for the day to day running of the Club. Any decision that the committee feels requires agreement from a majority of all Club members will be voted upon via a ballot of members.

9. The Committee shall be empowered to open a bank account in the Club's name. Only the Treasurer, Secretary and Chairman shall be an authorised signatory to the Club's bank account. All cheques and financial authorisations issued on behalf of the Club, and in its name, shall be signed by any two Committee members authorised to do so.

The receipts/invoices of all items purchased with monies belonging to the Club shall be retained by the treasurer, who shall also prepare actual records of the income, expenditure, assets and liabilities of the Club.

The Club's financial year shall run from 1st May until 30th April of the following year.

The income and expenditure of the club each year will be announced by the treasurer at the AGM and will also be available to members on request.

Reimbursement of Expenses - Members of the committee shall have the authority to make purchases on behalf of the club up to the value of £50.00, but receipts are to be obtained to support reimbursement claims. Larger purchases must be agreed by the 3 principle officers of the club. The standard rail fare or value of fuel used in attendance at committee meetings (excluding the AGM) may also be claimed.

10. A Senior Treasurer shall be appointed by the Committee each year to ensure the Club's accounts are correct. The Senior Treasurer shall not be liable for any financial debt or other obligation of the Club, unless the Senior Treasurer has personally authorised such a debt in writing.
11. No Officer or Member of the Club shall enter into any contract for and on behalf of Club without the authority of a majority of the committee members
12. Officers of the Club will not receive any salary from club funds. No officer of the Club should directly benefit from his/her position. Any officer found to have done so, following a suitable appeals procedure, will be barred from membership of the Club.
13. Amendments to this constitution may be proposed by any six members of the Club, and must be submitted to the Secretary in writing. This Constitution may only be amended with consent of a majority of committee members, at an AGM, or a meeting specially called for that purpose. No vote on a constitutional amendment shall be valid unless a two thirds majority of all present members consent
14. On dissolution, which shall require a two thirds majority vote of all those members present at an AGM, where all members have been notified that it is an agenda item, all assets of the Club shall be split evenly between all existing members at the time of dissolution.